CHIEF INFORMATION AND TECHNOLOGY OFFICER

Post Number: KMI-001
Grade: D-2
Parent Sector: Sector For Administration and Management (ADM)
Duty Station: Paris
Job Family: Administration
Type of contract: Fixed Term
Duration of contract: 2 years
Recruitment open to: Internal and external candidates
Application Deadline (Midnight Paris Time): 03-JUL-2020

UNESCO Core Values: Commitment to the Organization, Integrity, Respect for Diversity, Professionalism

OVERVIEW OF THE FUNCTIONS OF THE POST

Under the overall authority and direct supervision of the Assistant Director-General for Administration and Management (ADG/ADM), the incumbent is responsible for ensuring that the achievement of the Organization’s objectives is optimally supported by an effective and secure information management and technology platform, optimizing the available IT investments and services for maximum business impact.

The incumbent is the principal technology specialist and advisor of the Organization and is responsible for corporate, strategic, architectural, security, governance, policy and operational matters in the field of information technology and systems.
Specifically, the incumbent will:

- Formulate and implement a comprehensive, integrated IT strategy and policy for the Organization, covering information needs, IT security, IT business continuity, infrastructure, and business systems.
- Lead operational IT planning by fostering innovation, prioritizing IT initiatives, resources and coordination of the evaluation, deployment and management of current and future IT systems across the Organization, including operations at Headquarters and Field Offices.
- Develop, advise upon, implement and oversee management of a collaborative IT governance structure.
- Provide leadership and direction to the IT teams, ensuring an enabling environment to support and facilitate innovation, a sense of ownership through clearly defined roles and responsibilities, strong accountability, client orientation and knowledge sharing. Manage and motivate the IT teams, setting objectives and standards, managing performance and ensuring an appropriate staffing model is implemented.

For further information on the specific above-mentioned programmes, candidates may consult our website: https://en.unesco.org/, and/or the following documents: 37 C/4 (UNESCO’s Medium-Term Strategy, 2014–2021) and 39 C/5 (UNESCO’s Approved Programme and Budget for 2018–2019).
COMPETENCIES (Core / Managerial)
Accountability (C)
Innovation (C)
Knowledge sharing and continuous improvement (C)
Planning and organizing (C)
Results focus (C)
Teamwork (C)
Building partnerships (M)
Driving and managing change (M)
Leading and empowering others (M)
Making quality decisions (M)
Managing performance (M)
Strategic thinking (M)
Communication (C)
For detailed information, please consult the [UNESCO Competency Framework](#).

REQUIRED QUALIFICATIONS

*Education*
Advanced university degree (Master or equivalent) in computer science, information technology or a related discipline.

*Work Experience*
At least 15 years of progressive managerial experience in an international, multi-site organization, including in a leadership position, in the area of IT.

- Proven experience in leading and managing large and multicultural teams.

*Skills and Competencies*
Commitment to UNESCO's mandate and vision.

- Demonstrated ability to lead change at the substantive and management levels within large institutions (private and/or partnerships) with national, regional and international vision.
- Demonstrated knowledge of leadership and general management practices and techniques.
- Up-to-date knowledge of IT capabilities to optimize business performance.
- Knowledge of information technology computer systems and software and the ability to manage the entire spectrum of information technology operations.
- Ability to organize and lead teams effectively and motivate a team composed of both technical and non-technical colleagues.
- Excellent analytical, problem-solving capacity.
- Sound judgment and decision-making ability.
- Excellent communication and presentation skills.
- Ability to interact credibly with diverse partners and stakeholders, including UNESCO Member State representatives.
Languages

- Excellent English and/or French, with good knowledge of the other.

DESRIRABLE QUALIFICATIONS

Work Experience

- Assignments or experience at regional and/or international level and/or within the United Nations information technology system.

BENEFITS AND ENTITLEMENTS

UNESCO’s salaries consist of a basic salary and other benefits which may include if applicable: 30 days annual leave, family allowance, medical insurance, pension plan etc. For more information in benefits and entitlements, please consult ICSC website.

ASSESSMENT

Evaluation of qualified applicants may include an assessment exercise and a competency-based interview.