

**MINISTRY OF EDUCATION AND HUMAN RESOURCES,
TERTIARY EDUCATION AND SCIENTIFIC RESEARCH
2nd Floor, MITD House, Pont Fer, Phoenix**

Application for Post of Driver

A:

1.	Surname (<i>in block letters</i>):																																
2.	Other Names (<i>in block letters</i>):																																
3.	Date of Birth: Age:																																
4.	National Identity Card No:																																
5.	Residential Address (<i>in block letters</i>):																																
6.	Date joined service:																																
7.	Date transferred to the Permanent and Pensionable Establishment (PPE) and in what grade:																																
8.	Present Post held (whether casual/temporary/substantive):																																
9.	Date of appointment to present post:																																
10.	Present salary (Basic):																																
11.	Posting (Division/Unit/School):																																
12.	Telephone Number - Office: Residence: Mobile:																																
13.	Previous posts held in Government Service:																																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Post</th> <th style="width: 15%;">From</th> <th style="width: 15%;">To</th> <th style="width: 40%;">Ministry/Department</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td><td> </td></tr> </tbody> </table>	Post	From	To	Ministry/Department																												
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14.	Qualifications																		
(a)	Certificate of Primary Education and Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>																		
	Subject/Grade English <input type="checkbox"/> French <input type="checkbox"/> Maths <input type="checkbox"/> Geography/EVS <input type="checkbox"/>																		
(b)	Secondary Ordinary Level																		
	State whether Cambridge SC or Cambridge GCE																		
	Month/Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Exam Centre No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Index No. <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>																		
	<table border="1" style="margin: auto; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Subject</th> <th style="width: 50%;">Grade</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Subject	Grade																
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(c)	Driving licence of lorry, car, van and others (please specify and attach photocopy thereof):																		
15	Other Qualifications																		
16	Experience relevant to the post applied for (Attach documentary evidence)																		
17	<p>(a) Have you ever been prosecuted before a court of law for any offence and subsequently found guilty. (If yes give details)</p> <p>.....</p> <p>(b) Have you ever been dismissed or retired from the Public Service on any grounds whatsoever? (If yes give details)</p> <p>.....</p>																		

18	<p>IMPORTANT - PLEASE READ THE ADVERTISMENT CAREFULLY:</p> <p>Incomplete, inadequate or inaccurate filling of the form may cause the applicant's elimination from consideration. It is an offence to give false information or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to the termination of his appointment.</p> <p style="text-align: center;">DECLARATION</p> <p>I,, the undersigned applicant, declare that the particulars in this application form and in the sheets thereto, are true and accurate to the best of my knowledge and belief and that I have not willfully suppressed any material facts.</p>
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Date:

.....
Signature of Applicant

B. TO BE FILLED BY THE HEAD OF DIVISION/SECTION/UNIT/SCHOOL

(i) Record of sick leave **2015** days **2016** days **2017** days
2018 (to date) days

(ii) **Report on**
Work
Conduct
Attendance

(iii) Comments, if any, on experience claimed and any other remarks
.....
.....
.....

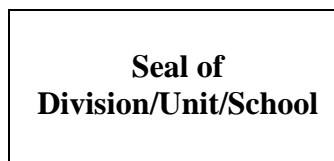
Signature:

Name (in full):

Designation:

Date:

Phone No.:



C: TO BE FILLED BY HUMAN RESOURCES SECTION OF ZONE WHERE APPLICANT IS POSTED:

(i) Whether officer has been subject to disciplinary action for the past ten years:
(Yes/No) If yes, please give details

.....
.....

(ii) I certify that particulars under Sections A, B and C (i) have been verified and found correct.

Signature:

Name (in full):

Designation:

Date:

Phone No.:

